

## **2015 Annual Report McKinleyville Land Trust**

### **Board membership**

Brenda Pease and Dorothy Klein retired from the Board. Emily Sinkhorn joined the Board and assumed the office of treasurer previously held by Brenda.

### **Fundraising/publicity**

MLT held its annual fundraisers, which were financial and publicity successes:

- Annual Dinner on March 7 (with speaker Don Garlick)
- Pony Express Day parade on June 6.
- The gyros booth at the North Country Fair on September 19-20.
- Our annual newsletter, which garnered some generous donations.

### **Budget**

We ended 2015 with a net income of \$3788, resulting from total income of \$16,729 (\$10838 from fundraising events) and total expenses of \$12,941. Our realized income and expenditures tracked our projected budget well and are in line with the previous year's budget. These figures do not include the CGC grant and expenditures.

### **Cha-Gah-Cho (CGC)**

MLT partnered with Redwood Community Action Agency (RCAA) on a successful grant through the Environmental Enhancement and Mitigation Program of the California Natural Resources Agency. This grant enables the development of formal trail system at CGC, signage and trailhead improvements, and vegetation management. The trail system will include 0.68 miles of gravel trail, an informational kiosk and trailhead signs, several benches, and dogipot stations. In addition, there will be a wildlife-friendly fence on the southern boundary. MLT was also awarded a \$500 grant from the McKinleyville Area Foundation for work in CGC.

We are putting these funds to good use and are on schedule to complete the project in summer, 2016.

- The encroaching forest east of the prairie was thinned by Sherriff's Work Alternate Program (SWAP) crews.
- The south-boundary fence line was cleared by the California Conservation Corp.
- The right-of-way from Betty Court was cleared.

### **Mad River Bluffs (MRB)**

Mad River Bluffs continues to be our most popular property for the recreating public. MLT's volunteer organization -- Friends of Mad River Bluffs -- is meeting the extra challenges of maintaining the property, including servicing dogipot dispensers, clearing trails, pulling invasive ivy, and coordinating management with the adjacent Hiller Park. Thanks to Ecoclub for helping with the ivy pulling.

### **Dows Prairie Educational Wetland (DPEW)**

- We continue to provide an outdoor classroom for natural-history education at Dows Prairie School, and have improved our communications with staff following the reorganization of McKinleyville schools.
- Nanette and Paula Golightly (USFWS Regional Schoolyards Habitat coordinator) presented a training session for teachers on August 25 during Pre-Service Days.
- Nanette, along with Allison Poklemba, Jennifer Ortega, and Elizabeth Soto of Humboldt State, conducted a 'Growing up Wild' natural history education workshop at Dows Prairie School on October 22. There were 29 participants, including teachers from local schools and HSU students.
- We continue our ongoing battle with invasive Scotch broom and Himalaya berry with biannual weed pulling by SWAP crews.

### **Property easements**

We monitored all six of our easements.

### **Coordination with other land trusts**

We continue to meet with regional, state, and national land trust organizations. Northern Regional Council met in February and held a 'Big Day on the Land' in June, which featured a field visit to CGC. With help from the Land Trust Alliance, we learned how to manage and archive our records.

**Capstone projects** with Humboldt State University included vegetation mapping on the spit west of MRB and compiling a habitat and conservation field guide of DPEW for teachers.

### **McKinleyville Community Forest**

Board members participated in meetings regarding the formation of a McKinleyville Community Forest. We do not know what role MLT will take in this, but anticipate that MLT be active in the planning process.

Board of Directors

Tom Lisle, President  
Leonel Arguello, Vice President  
Nancy Correll, Secretary  
Emily Sinkhorn, Treasurer  
Judy Haggard  
Greg Jaso  
Joyce King  
Emily Teraoka

**McKinleyville Land Trust**

**P.O. Box 2723  
McKinleyville, CA 95519  
707-839-LAND  
mlandtrust.org**



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**Certification of Annual Financial Report, 2015**

The Bylaws of the McKinleyville Land Trust state, in section 7.5:

“The annual report shall be accompanied by any report thereon of independent accountants, or, if there is no such report, the certificate of an authorized officer of the corporation that such statements were prepared without audit from the books and records of the corporation.”

Accordingly, the Finance Committee hereby certifies that the Annual Report for 2015 was prepared without audit from the books and records of the corporation, the McKinleyville Land Trust. Certified by:

Emily Sinkhorn, Treasurer Emily Sinkhorn Date 5/9/16

Tom Lisle, President Thomas Lisle Date 5/9/16

Nancy Correll, Secretary Nancy Correll Date 5-9-16

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*The purpose of the McKinleyville Land Trust is to conserve local open spaces for ecological, historical, agricultural, educational, recreational and scenic values.*

01/09/16  
Cash Basis

# McKinleyville Land Trust Profit and Loss Standard

January through December 2015

	<u>Jan - Dec '15</u>
Ordinary Income/Expense	
Income	
4010 — Investment Income	160.81
4100 — Grants	500.00
5000 — Donations	
5100 — Unrestricted	3,380.15
5300 — Restricted-Cha-Ga-Cho	1,750.00
5400 — Restricted-Mad River Bluffs	100.00
Total 5000 — Donations	<u>5,230.15</u>
6000 — Fundraising Events	
6200 — Annual Dinner	4,545.23
6300 — North Country Fair	6,293.05
Total 6000 — Fundraising Events	<u>10,838.28</u>
Total Income	<u>16,729.24</u>
Gross Profit	16,729.24
Expense	
7100 — Program Services	
7110 — Chah-Gah-Cho	
7111 — Chah-Gah-Cho Trail Project	750.00
7110 — Chah-Gah-Cho - Other	710.00
Total 7110 — Chah-Gah-Cho	<u>1,460.00</u>
7120 — Dow's Prairie Wetland	800.00
8170 — Printing & copying	502.33
8320 — Conference,convention,mee...	195.00
8530 — Membership dues - organiz...	1,195.00
Total 7100 — Program Services	<u>4,152.33</u>
8000 — Fundraising	
8030 — North Country Fair	2,563.87
8020 — Annual Dinner	1,452.20
Total 8000 — Fundraising	<u>4,016.07</u>
8100 — Management & General	
8110 — Supplies	24.00
8130 — Telephone & telecommunica...	200.00
8210 — Rent-Mini Storage & PO Box	444.00
8235 — Fire District Assessment	81.00
8520 — Insurance	
8522 — Insurance - Gen Liability	526.00
8523 — Insurance - Umbrella	2,656.00
8524 — Insurance - Legal Defense	720.00

McKinleyville Land Trust  
Profit and Loss Standard

01/09/16  
Cash Basis

January through December 2015

	<u>Jan - Dec '15</u>
Total 8520 — Insurance	3,902.00
8105 — Bank Fees	2.50
8195 — Website Maintenance	<u>119.40</u>
Total 8100 — Management & General	<u>4,772.90</u>
Total Expense	<u>12,941.30</u>
Net Ordinary Income	<u>3,787.94</u>
Net Income	<u><u>3,787.94</u></u>

McKinleyville Land Trust  
Profit and Loss Budget vs. Actual

January through December 2015

	Jan - Dec '15	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4010 — Investment Income	160.81	60.00	100.81	268.0%
4100 — Grants	500.00			
<b>5000 — Donations</b>				
5100 — Unrestricted	3,380.15	3,502.00	(121.85)	96.5%
5300 — Restricted-Cha-Ga-Cho	1,750.00	1,200.00	550.00	145.8%
5400 — Restricted-Mad River Bluffs	100.00			
<b>Total 5000 — Donations</b>	<b>5,230.15</b>	<b>4,702.00</b>	<b>528.15</b>	<b>111.2%</b>
<b>6000 — Fundraising Events</b>				
6100 — CGC Trail Project	0.00	1,700.00	(1,700.00)	0.0%
6200 — Annual Dinner	4,545.23	4,545.00	0.23	100.0%
6300 — North Country Fair	6,293.05	6,000.00	293.05	104.9%
<b>Total 6000 — Fundraising Events</b>	<b>10,838.28</b>	<b>12,245.00</b>	<b>(1,406.72)</b>	<b>88.5%</b>
<b>Total Income</b>	<b>16,729.24</b>	<b>17,007.00</b>	<b>(277.76)</b>	<b>98.4%</b>
<b>Gross Profit</b>	<b>16,729.24</b>	<b>17,007.00</b>	<b>(277.76)</b>	<b>98.4%</b>
<b>Expense</b>				
<b>7100 — Program Services</b>				
7110 — Chah-Gah-Cho				
7111 — Chah-Gah-Cho Trail Project	750.00	1,700.00	(950.00)	44.1%
7110 — Chah-Gah-Cho - Other	710.00	985.00	(275.00)	72.1%
<b>Total 7110 — Chah-Gah-Cho</b>	<b>1,460.00</b>	<b>2,685.00</b>	<b>(1,225.00)</b>	<b>54.4%</b>
7120 — Dow's Prairie Wetland	800.00	960.00	(160.00)	83.3%
7130 — Mad River Bluffs	0.00	1,000.00	(1,000.00)	0.0%
7140 — Easement Monitoring	0.00	48.00	(48.00)	0.0%
8140 — Postage, shipping, delivery	0.00	500.00	(500.00)	0.0%
8170 — Printing & copying	502.33			
8320 — Conference, convention, mee...	195.00	500.00	(305.00)	39.0%
8530 — Membership dues - organiz...	1,195.00	830.00	365.00	144.0%
<b>Total 7100 — Program Services</b>	<b>4,152.33</b>	<b>6,523.00</b>	<b>(2,370.67)</b>	<b>63.7%</b>
<b>8000 — Fundraising</b>				
8030 — North Country Fair	2,563.87	2,500.00	63.87	102.6%
8020 — Annual Dinner	1,452.20	1,455.00	(2.80)	99.8%
<b>Total 8000 — Fundraising</b>	<b>4,016.07</b>	<b>3,955.00</b>	<b>61.07</b>	<b>101.5%</b>
<b>8100 — Management &amp; General</b>				
8110 — Supplies	24.00			
8130 — Telephone & telecommunica...	200.00	204.00	(4.00)	98.0%
8210 — Rent-Mini Storage & PO Box	444.00	450.00	(6.00)	98.7%
8235 — Fire District Assessment	81.00	81.00	0.00	100.0%
<b>8520 — Insurance</b>				
8522 — Insurance - Gen Liability	526.00	600.00	(74.00)	87.7%
8523 — Insurance - Umbrella	2,656.00	2,700.00	(44.00)	98.4%
8524 — Insurance - Legal Defense	720.00	360.00	360.00	200.0%
<b>Total 8520 — Insurance</b>	<b>3,902.00</b>	<b>3,660.00</b>	<b>242.00</b>	<b>106.6%</b>
8400 — SOS Filing Fee	0.00	20.00	(20.00)	0.0%
8105 — Bank Fees	2.50			
8195 — Website Maintenance	119.40	108.00	11.40	110.6%
<b>Total 8100 — Management &amp; General</b>	<b>4,772.90</b>	<b>4,523.00</b>	<b>249.90</b>	<b>105.5%</b>
<b>Total Expense</b>	<b>12,941.30</b>	<b>15,001.00</b>	<b>(2,059.70)</b>	<b>86.3%</b>
<b>Net Ordinary Income</b>	<b>3,787.94</b>	<b>2,006.00</b>	<b>1,781.94</b>	<b>188.8%</b>
<b>Net Income</b>	<b>3,787.94</b>	<b>2,006.00</b>	<b>1,781.94</b>	<b>188.8%</b>

# McKinleyville Land Trust Balance Sheet Standard

05/08/16  
Cash Basis

As of December 31, 2015

	Dec 31, '14	Dec 31, '15
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
CCCU Checking	11,887.80	15,717.26
CCCU Savings	50.00	50.00
CCCU Certificates		
CCCU CD-Stegeman Easement ...	5,002.45	5,055.24
CCCU CD-McCabe Easement F...	1,000.49	1,011.06
CCCU CD-General Fund	10,004.19	10,094.61
Total CCCU Certificates	16,007.13	16,160.91
PayPal	195.30	0.00
Total Checking/Savings	28,140.23	31,928.17
Other Current Assets		
1450 — Prepaid expenses	9,498.31	9,498.31
Total Other Current Assets	9,498.31	9,498.31
Total Current Assets	37,638.54	41,426.48
Fixed Assets		
1610 — Land - operating	626,571.00	626,571.00
Total Fixed Assets	626,571.00	626,571.00
<b>TOTAL ASSETS</b>	<b>664,209.54</b>	<b>667,997.48</b>
<b>LIABILITIES &amp; EQUITY</b>		
Equity		
3010 — Retained Earnings	651,168.64	664,209.54
Net Income	13,040.90	3,787.94
Total Equity	664,209.54	667,997.48
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>664,209.54</b>	<b>667,997.48</b>